



'ENGLISH POUR TOUS'

Michelle AYAVOU-RAKITCH

26 rue Castéra – 47000 AGEN

www.englishpourtous.org

TEL : 0685209697 @ : michelle.rakitch@gmail.com

N° SIRET 533 537 460 00016

Enregistrée sous le numéro 72 47 01247 47

Cet enregistrement ne vaut pas agrément de l'Etat (article L.6352-12 du code du travail)

TVA non applicable selon l'article 293 B du Code Général des Impôts

DEROULE DE FORMATION 02 – Business English 20h + 6 months English Discoveries

SESS. N°	# HRS	OBJECTIVES	CONTENT	METHOD & TOOLS USED	HOMEWORK
1	1 h	Speaking Grammar	Getting to know each other Tenses (depending on level)	Timeline of tenses Tense structure	Do placement Test on English Discoveries
2	1 h	Grammar	Revision of basics numbers, alphabet, time etc.	Different methods	English Discoveries
3	1 h	Grammar	All present tenses	Written explanations R Murphy grammar books and exercises	English Discoveries
4	1 h	Grammar	All past tenses	Written explanations R Murphy grammar books and exercises	English Discoveries
5	1 h	Grammar	Future tenses	R Murphy grammar books and exercises	English Discoveries
6, 7	2 h	Grammar	Adj. (comp., superlatives...) sentence structures	R Murphy grammar books and exercises Flash cards	English Discoveries
8, 9	2 h	Grammar	Prepositions and phrasal verbs Conditionals 1 st , 2 nd & 3 rd	R Murphy grammar books and exercises Flash cards	English Discoveries
10, 11	2 h	Writing	Emails, letters...	Business English Books	English Discoveries
12, 13	2 h	Speaking Grammar	Business vocabulary	Business English Books	English Discoveries
14	1 h	Speaking Grammar	Adj. (comp., superlatives...) sentence structures	R Murphy grammar books and exercises Flash cards	English Discoveries
15	1 h	Speaking Grammar	Business expressions	Business English Books	English Discoveries
16	1 h	Speaking Grammar	Business expressions	Business English Books	English Discoveries
17, 18	2 h	Writing	Emails, letters...	Business English Books	English Discoveries
19, 20	2 h	Conclusion	Recap of training		